

**You must complete the attached Financial Declaration (JV-2020).
Use the guidelines below to assist you in completing your form.**

The Judge will review your Financial Declaration to determine if you are able to repay attorney fees for you and your children.

GUIDELINES TO COMPLETE THE FINANCIAL DECLARATION

Fill in your attorney's name and address, your name and your children's names at the top of the form. Fill in the case number. If you have more than one child with a case in dependency court, include each child's case number. Go to Section 1.

Section 1 - Complete section 1.

Section 2 - If you are receiving financial assistance complete this section. **Skip all other sections and go directly to section 9.** Complete section 9 & sign the form.

Section 3 - If your gross monthly income is less than the guideline amounts shown in this section, check the box and circle the Family Income that applies to your case. **Skip all other sections and go directly to section 9.** Complete section 9 & sign the form.

If section 2 or 3 do not apply to you, skip them and continue to section 4.

Section 4 - Complete sections 4a through 4d.

Section 5 - Fill in the first column. You only need to fill in the second column if you checked "married" or "domestic partner" in section 4a.

Section 6 - Complete section 6.

Section 7 - Fill in the first column and list your monthly expenses. Complete the second column if you have to pay for reunification services. Some of this information may have been filled out in advance by the courtroom clerk. **If you do not know the cost of your services, check with your social worker or write "UK" for unknown.**

Section 8 - Fill in section 8 if you have loans or other expense payments not listed in the earlier sections.

Section 9 - **Read the entire section, fill in your name, check the boxes and sign the form under penalty of perjury.**

TAKE YOUR COMPLETED FINANCIAL DECLARATION TO THE CLERK'S OFFICE ON THE FIRST FLOOR.

- If you are submitting the Financial Declaration on the day you appear in Court, the clerk will give you back the original and two copies. Go back upstairs and give all of the documents to your attorney. You will receive a copy after it is filed with the courtroom clerk.
- If you are unable to complete the Financial Declaration on the day you appear in court you must present it for filing in the Clerk's Office within 3 court days of receipt. The clerk will file the original, give you a copy and send a copy to your attorney.