

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF SANTA CLARA**



Santa Clara Courthouse*
1095 Homestead Road
Santa Clara, CA 95050

Palo Alto Courthouse
270 Grant Avenue
Palo Alto, CA 94306

South County Courthouse
301 Diana Avenue
Morgan Hill, CA 95037

*Mailing Address for the Santa Clara Courthouse: 191 North First Street, San Jose, CA 95113

**CIVIL ASSESSMENT PETITION AND ORDER
Defendant's Request and Declaration to Vacate Civil Assessment**

Defendant's Name: _____ Case Number: _____

IMPORTANT: WRITTEN proof of any of the following **MUST** be attached and cover the time period in question.

HOSPITALIZED OVERSEAS MILITARY DUTY INCARCERATED OTHER

The following is an explanation of my failure to pay. (Please print)

I declare under penalty of perjury that the foregoing statement is true and correct to the best of my knowledge and that written proof is attached to this form.

Executed at _____ on _____
(CITY AND STATE) (DATE)

Address: _____

Telephone: _____ Signature: _____

ORDER RE CIVIL ASSESSMENT (COURT ONLY)

The Court having read and considered the Petition regarding vacating the Civil Assessment pursuant to PC 1214.1(B), hereby makes the following order:

Petition to vacate is: Denied Granted

(JUDICIAL OFFICER) Date: _____

To: Defendant

Your case has been referred to the Department of Revenue for Collection. The amount due on your case is now _____. Please contact the Department of Revenue within 10 days to make payment in full or to arrange monthly payments.

MAILING ADDRESS:
P.O. Box 1897
San Jose, CA 95109-1897

OFFICE ADDRESS:
1555 Berger Drive, Bldg. #2
San Jose, CA
Telephone: (408) 299-4013